**Louisiana State Board of Private Investigator Examiners**

**Minutes of Board Meeting of November 14, 2017**

**I.    Roll Call**

Chairman Lance Wallace called the meeting to order at 9:15a.m., Tuesday November 14, 2017 at the office of the Louisiana State Board of Private Investigator Examiners, 7414 Perkins Road, Suite 120, Baton Rouge, Louisiana. Those members present at the meeting were Mr. Marcal Poullard, Ms. Annette Kovac, Mr. Kennith Landry, Mr. Walter “Tim” Asmussen, Mr. Jonathan Mitchell and Mr. Paul Dugas. Also present was Director Pat Englade and Legal Counsel Angelique Freel. A quorum was present to continue the meeting.

**II. Approval of Minutes from the September 19, 2017 board meeting**

Mr. Wallace moved to approve the minutes of the September 19, 2017 board meeting. Seconded by Mitchell. All in favor. Motion carried.

**Angelique Freel swore in new board member Mr. Paul Dugas**

**III. Public Comment: None**

**IV. Approval of Applications**

 **A. Agency Applicants**

Ms. Kovac made a motion to approve the agency application of **Tina Batiste.**

Ms. Batiste was present. Seconded by Poullard. Roll call vote: Poullard yes

Kovac yes, Dugas yes, Mitchell yes Asmussen yes and Landry yes. Motion carried.

Ms. Kovac made motion to approve the agency application of **Thomas Cashio.** Mr. Cashio was present. Seconded by Asmussen. Roll call vote: Poullard yes, Kovac yes, Dugas yes, Mitchell yes, Landry yes, and Asmussen yes. Motion carried.

Ms. Kovac made a motion to approve the agency application of **Timothy Berkner.**

Mr. Berkner was present. Seconded by Poullard. Roll call vote: Poullard yes, Kovac yes, Landry yes, Asmussen yes Mitchell yes, Dugas yes and Asmussen yes. Motion carried.

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Ms. Kovac made a motion to approve the agency application of **Neha Nimmagudda.**  Ms. Nimmagudda was present. Seconded by Poullard. Roll call vote: Mr. Poullard yes, Ms. Kovac yes, Mr. Dugas yes, Mr. Mitchell yes, Landry yes, and Asmussen yes. Motion carried.

Ms. Kovac made a motion to defer the agency application of **Regina Rye** because

the board has questions regarding her work experience. Ms. Rye was not present.

Seconded by: Landry Roll call vote: Mr. Poullard yes, Ms. Kovac yes, Mr. Mitchell yes, Mr. Dugas yes, Mr. Asmussen yes and Mr. Landry yes. Motion carried.

Ms. Kovac made a motion to approve the agency application of **Sam Shavers.** Mr. Shavers was present. Seconded by Poullard. Roll call vote: Mr. Poullard yes, Ms. Kovac yes, Mr. Mitchell yes, Mr. Dugas yes, Mr. Asmussen yes and Mr. Landry yes. Motion carried.

 **B. Individual Applications**

Ms. Kovac made a motion to approve the Individual applications starting with

 Tymoo Brown and ending with Gladys Pelt. Seconded Poullard. All in favor.

 Motion carried.

 **C. Apprentice Applications**

Ms. Kovac made a motion to approve the Apprentice applications starting with

 Christian Pittman and ending with Ashley Kuo. Seconded by Poullard. All in favor.

 Motion carried.

 **D. Journeymen Applicants**

Ms. Kovac made a motion to approve the Journeymen applications starting with

 Bobby Walker and ending with Tyler McGuckin. Seconded by Poullard. All in favor.

 Motion carried.

**V. Approval of Applicant Previously Considered**

Ms. Kovac made a motion to defer the agency application of Wayne Pecoraro do to his request because he could not be present do to work issues. Seconded by: Poullard. Roll call vote: Poullard yes, Kovca yes, Mitchell yes, Dugas yes, Asmussen yes and Landry yes. Motion carried.

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**VI. Financial**

1. **Financial Report**

Mr. Wallace approved the financial report that was read by Mr. Asmussen. Seconded by

Kovac. All in favor. Motion carried.

1. **Budget Approval**

Mr. Wallace makes a motion to approve the 2018-2019 budget. Seconded by:

Kovac. Roll call vote: Poullard yes, Kovac yes, Wallace yes, Mitchell yes, Dugas yes,

Asmussen yes and Landry yes. Motion carried.

 **VII. Investigatory Officer**

Ms. Kovac made a motion to approve the investigatory report that was read by Ken Landry. Seconded by Wallace. All in favor. Motion carried.

 **VIII. Training**

Ms. Kovac made a motion to approve the list of Colleges and University contracts that provide the Private Investigator 40-hour course for 2018.

Baton Rouge Community College, Bossier Parish Community College, Delgado Community College, LSUA, LSUE, LSUS, McNeese State University, South LA Community College, University of Louisiana at Lafayette and University of Louisiana of Monroe. Seconded by:

Asmussen. All in favor. Motion carried.

 **IX. New Business**

**Vice Chairman Nomination**

Mr. Wallace nominated Mr. Marcal Poullard as Vice Chairman. Seconded by: Kovac

 All in favor. Motion carried.

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 **X. Executive Session 9:45am to 10:00am**

Ms. Kovac made a motion to go into executive session to discuss personnel issue

Seconded by Wallace. Roll call vote: Poullard yes, Kovac yes, Wallace yes, Mitchell yes, Dugas yes, Asmussen yes and Landry yes. Motion carried.

Ms. Kovac made a motion to go back into regular session. Seconded by Poullard. Roll call

vote: Poullard yes, Kovac yes, Wallace yes, Mitchell yes, Dugas yes, Asmussen yes and Landry yes. Motion carried.

Ms. Kovac made a motion to authorize Mr. Englade to contact the appropriate office to have a bill issued to make changes to R.S. 37:3506 Executive Directors salary. To be presented in the 2018 regular legislation session. Seconded by: Poullard. Roll call vote: Poullard yes, Kovac yes, Wallace yes, Mitchell yes, Dugas yes, Asmussen yes and Landry yes. Motion carried.

 **XI. Adjournment**

Mr. Wallace made a motion to adjourn the meeting at 10:02am. Seconded by Kovac.

 All in favor.